

World English 2: Unit 11

Instructions: Read. Then choose the correct answers.

Are you thinking about changing careers? It can seem like such a big decision with so many steps, it's difficult to know where to start. An easy first step is to keep a career journal. You only need a notebook or your computer to begin.

Journal Entry 1: Write a list of things you don't like about your job. What are your reasons for wanting to leave? For example, maybe you work long hours, or maybe your job is boring. Next, write a list of the things you like about your job. For example, maybe your office is very close to where you live.

Journal Entry 2: Write a list of job roles or responsibilities you have enjoyed. You can look at paid or volunteer jobs, or anything you have done that you felt you were good at. What was it about these things that you enjoyed?

Now it's time to gather information. It's a good idea to talk to people who currently work in the job you wish to have. Ask if you can shadow them—go to work with them to see what they do. Ask them questions. What steps did they take to get that job?

Journal Entry 3: Write about what you observed and discussed. Make a list of the skills you have now that can help you in this new career. Next, make a list of the skills you still need. What do you need to do to learn these skills? Can you find information online or do you need to take a class?

The decision to leave your job and start a new career is a big one, but you can make it a lot less stressful if you take these small steps towards achieving your goal.

- _____ 1. What is the best title for the text?
 - a. How to Get a Job
 - b. Keeping a Career Journal
 - c. Changing Careers Later in Life
- _____ 2. How can you summarize Journal Entry 2?
 - a. looking at what you liked about your past job experiences
 - b. analyzing the positive and negative things in your present job
 - c. planning the steps you need to take for your future job
- _____ 3. According to the text, what does it mean to shadow someone?
 - a. To ask someone what skills they needed to get hired.
 - b. To look them up online to learn about their career.
 - c. To observe what someone does at work.
- _____ 4. What is an example of something you write in Journal Entry 3?
 - a. I work long hours and do not get paid a lot.
 - b. I need to learn how to lead online meetings.

c. I liked managing a team of creative people.

Instructions: Track 22 | *Listen to the interview. Then answer the questions in your own words.*

5. When will the woman graduate?

6. What kind of experience does she have?

7. For the woman, what is important about a job?

8. What will the woman probably do next week?

Instructions: *Complete each sentence with the best word from the list. You do not need to use all the words.*

assistant
bachelor's degree
boss
employee
experience
extracurricular activities
owner
qualifications
trainings
vocational degree
volunteer

9. I don't get paid for my work. I'm doing it for the experience. I am a _____.

10. My job is to help the manager. I answer the phone, take care of paperwork, and help her get ready for meetings. I am an _____.

11. I graduated from university, and I have a certificate for an online course. These are just some of my _____.

12. I build tables and chairs in a factory. I have a team of people who work for me. The business is mine. I am the _____.

13. I worked as a barista at a coffee shop and after a year, I was promoted to assistant manager. I have a lot of _____.

Instructions: *Are the underlined words in the sentences correct? Write Correct or Incorrect. If a sentence is incorrect, write the correct form of the word.*

14. Are you interesting in history?

15. Did she like her gift? Was she surprised?

16. I sometimes organize my closet when I'm boredom.

Instructions: *Complete each sentence in your own words to give advice. Use the words in parentheses.*

17. **A:** My company is hiring a new manager.

B: Then maybe _____. (should)

18. **A:** I like my boss, but she doesn't pay me very much.

B: You _____. (should)

19. **A:** I like working as a cashier, but it's really hard to stand on my feet all day.

B: Maybe you _____. (should)

20. **A:** I think my computer has a virus.

B: You _____. (had better)

21. **A:** I really want to be a teacher, but I don't have the qualifications.

B: I think you _____. (should)

Instructions: *Complete the sentences with the correct words from the list. You do not need to use all the words.*

anyone
anything
everyone
everything
everywhere
no one
nowhere
someone
somewhere

22. Do you know _____ who is looking for a used car? I'm selling mine.

23. I used to get a lot of phone calls. These days, _____ calls me.

24. I need to find _____ who speaks Portuguese very well.

Instructions: *Complete the tasks.*

25. How are you preparing now for your future career? Write a paragraph (50–75 words) with details about your education as well as your life and work experience.

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Answer Section

- | | | |
|-----------|--------|--------------|
| 1. ANS: B | PTS: 1 | OBJ: Reading |
| 2. ANS: A | PTS: 1 | OBJ: Reading |
| 3. ANS: C | PTS: 1 | OBJ: Reading |
| 4. ANS: B | PTS: 1 | OBJ: Reading |

5. ANS:
(Answers will vary.) She will graduate next year.

PTS: 1 OBJ: Listening MSC: WE3e_L2_EV_Audio_Track_22.mp3

6. ANS:
(Answers will vary.) She has some volunteer experience.

PTS: 1 OBJ: Listening MSC: WE3e_L2_EV_Audio_Track_22.mp3

7. ANS:
(Answers will vary.) A job needs to have interesting duties.

PTS: 1 OBJ: Listening MSC: WE3e_L2_EV_Audio_Track_22.mp3

8. ANS:
(Answers will vary.) She will go to the job fair.

PTS: 1 OBJ: Listening MSC: WE3e_L2_EV_Audio_Track_22.mp3

9. ANS: volunteer

PTS: 1 OBJ: Vocabulary

10. ANS: assistant

PTS: 1 OBJ: Vocabulary

11. ANS: qualifications

PTS: 1 OBJ: Vocabulary

12. ANS: owner

PTS: 1 OBJ: Vocabulary

13. ANS: experience

PTS: 1 OBJ: Vocabulary

14. ANS:
Incorrect
interested

PTS: 1 OBJ: Vocabulary

15. ANS:
Correct

PTS: 1 OBJ: Vocabulary

16. ANS:
Incorrect
bored
- PTS: 1 OBJ: Vocabulary
17. ANS:
(Answers will vary. Award point if given word is followed by the base form of a verb.)
you should apply for the job
- PTS: 1 OBJ: Grammar TOP: Modals for Giving Advice
18. ANS:
(Answers will vary. Award point if given word is followed by the base form of a verb.)
should ask her to pay you more
- PTS: 1 OBJ: Grammar TOP: Modals for Giving Advice
19. ANS:
(Answers will vary. Award point if given word is followed by the base form of a verb.)
should get more comfortable shoes
- PTS: 1 OBJ: Grammar TOP: Modals for Giving Advice
20. ANS:
(Answers will vary. Award point if given word is followed by the base form of a verb.)
had better call an expert
- PTS: 1 OBJ: Grammar TOP: Modals for Giving Advice
21. ANS:
(Answers will vary. Award point if given word is followed by the base form of a verb.)
should go to college
- PTS: 1 OBJ: Grammar TOP: Modals for Giving Advice
22. ANS: anyone
- PTS: 1 OBJ: Grammar TOP: Indefinite Pronouns
23. ANS: no one
- PTS: 1 OBJ: Grammar TOP: Indefinite Pronouns
24. ANS: someone
- PTS: 1 OBJ: Grammar TOP: Indefinite Pronouns
25. ANS:
Answers will vary.
- PTS: 1 OBJ: Writing