

Part A • Grammar, Vocabulary and How to ...

GRAMMAR

1 Complete the sentences with the past perfect simple or past perfect continuous form of the verbs in brackets.

- She _____ (work) hard for weeks so she decided to take some time off.
- When I got home, the children _____ (eat) their dinner and they were playing a game.
- The reason her speech was so good is that she _____ (practise) it since the summer.
- I was annoyed that he _____ (tell) me the bad news on my birthday.
- I didn't let her go out because she _____ (not finish) her homework.
- He _____ (wait) for no more than five minutes, but he still complained that I was late.
- They _____ (always, love) animation films so we took them to see *Fantasia*.

/7

2 Choose the correct words to complete the sentences.

- She was expecting to get / on getting a promotion, but they gave it to someone else.
- I was planning on to stay / staying at Naira's house, but she wasn't very well.
- I was disappointed because she was supposed to help / helping me fix my bike.
- I was considering to take / taking the train, but it was too expensive.
- They were thinking of building / to build a new sports centre, but the council couldn't afford it.
- They were hoping to meet / meeting the technical director after the presentation.
- You were meant to bring / bringing something for the picnic. Did you forget?

/7

3 Choose the correct option (a, b or c).

- I've been listening to lot of Miles Davis, _____ music I'm really fond of.
a who b who's c whose
- They gave me a huge box of chocolates for my birthday, _____ was a complete surprise.
a who b what c which
- She's been having guitar classes with Mrs Templeton, _____ one of the nicest teachers I've ever met.
a who b who's c which

- We stayed at a beautiful hotel in New York, _____ The Beatles once stayed, apparently.

a where b which c who

- I bought you these earrings, _____ were the most expensive ones in the shop.

a who b which c where

- We're going to go on holiday in May, _____ there won't be so many tourists around.

a when b which c whose

/6

VOCABULARY

4 Choose the correct words to complete the sentences.

- I'd been studying Portuguese for a while / just moments earlier so I was able to have a conversation.
- My students told me about George Ezra last week, but in no time / up to that point I'd never heard of him.
- It was funny that you called because just moments earlier / in no time I'd been thinking about you.
- They'd been gone for ages / by the time so we were getting quite worried.
- She thought we'd take hours to paint her lounge, but we'd finished it in no time / by the time.
- By the time / For ages we got back from the shops, everyone else had gone to bed.

/6

5 Complete the sentences with words related to work and careers.

- They decided to s _ _ u _ a business selling cleaning products.
- Why don't you get a p _ _ t - t _ _ e job at the weekends to earn a little extra money?
- It was impossible to a _ _ _ _ e my career in my last job, but now I've got more opportunities.
- It's not easy to r _ _ _ _ _ t yourself and do a completely different job when you're my age.
- She decided to s _ _ _ _ h career because she wanted to do something less stressful.
- Elon Musk is an e _ _ _ _ _ _ _ _ _ r who has established various successful companies.
- When you s _ _ _ t o _ _ in your career, you should expect to work hard and not earn very much.

/7

6 Complete the sentences with the words and phrases in the box.

accountancy	agriculture	construction
consultancy	journalism	medicine
	social work	

- 1 His first job in _____ was writing for the local free newspaper.
- 2 Some people think _____ is boring, but if you like working with numbers, it's the perfect job.
- 3 I work for a _____ which provides management advice to large organisations.
- 4 My uncle has got a _____ company which builds bridges and tunnels.
- 5 You should get a career in _____ if you want to solve problems like homelessness.
- 6 After studying _____ at university, I worked as a hospital doctor for several years.
- 7 He loves working in _____ because he's always been good with animals.

/7

HOW TO ...

7 Complete the conversations with the words and phrases in the box.

chat box	get	get in	helps	keeps	maybe
something	unmute	working	worth		

1

A: The sound ¹ _____ cutting out on this phone.

B: It must be the internet connection. ² _____ you could try going to a different room.

2

A: There's ³ _____ wrong with this link. Shall I refresh the page?

B: Yes. It's ⁴ _____ a try because it often works for me.

3

A: I've started the video call, but I don't think the others can ⁵ _____. They're all in the waiting room.

B: Use the ⁶ _____ to send them a message and see what the problem is.

4

A: I can't ⁷ _____ the camera working. It's just a blank screen.

B: It sometimes ⁸ _____ if you restart the computer.

5

A: The sound isn't ⁹ _____ again. She can't hear me speaking.

B: You need to ¹⁰ _____ the microphone. You've got it turned off.

/10

Total: /50

Part B • Listening, Reading and Writing

LISTENING

1 [Audio UT5.01] Listen to an interview with someone who works in social work. Tick the topics which are mentioned.

- 1 The value of social work in society ____
- 2 The amount of time Jason spent in banking ____
- 3 Why Jason wasn't motivated in his banking job ____
- 4 When Jason graduated from university ____
- 5 Why the people Jason works with need help ____
- 6 Important aspects of a social worker's character ____
- 7 How Jason hopes to go into business in future ____

/7

2 [Audio UT5.01] Listen again. Are the statements True (T) or False (F)?

- 1 Jason believes that we need to focus more on personal happiness. T / F
- 2 Jason had some financial difficulties when he finished university. T / F
- 3 Jason thought there were a lack of career opportunities in banking. T / F
- 4 Jason's studied a master's degree in social work at university. T / F
- 5 Jason had the opportunity to experience social work while he was training. T / F
- 6 Jason only works with clients who are recovering from operations. T / F
- 7 Jason says social workers have to deal with a large amount of work. T / F
- 8 Jason has thought about establishing his own company. T / F

/8

READING

3 Read the article about interviews that went wrong. Match the statements (1–5) with the people in the article (A–E).

- 1 I had to interview someone with no experience of the job they had applied for. ____
- 2 I interviewed someone who hadn't been completely honest. ____
- 3 I had to deal with a technical problem during an interview. ____
- 4 I experimented with a new way of doing interviews. ____
- 5 I had briefly met the candidate before the interview took place. ____

/5

When interviews go wrong ...

Five managers tell us about interviews that didn't go as expected.

A Anna

I'd been on a training course to learn new interview techniques so I was looking forward to trying them out in an interview. Up to that point, I'd always asked quite positive questions, but this time I was going ask questions like, 'What's your worst quality?' I was expecting the candidate to say 'I work too hard' or something like that. However, he suddenly looked angry and said, 'I find it difficult to control my temper,' before saying that my question wasn't appropriate. I felt a bit uncomfortable, but at least my new technique had worked. I obviously wasn't going to employ this man after his response.

B Naomi

I work for a recruitment agency and I was interviewing candidates to work as a gardener for the city council. My manager had given me a list of people to interview so I hadn't chosen them myself. It was a mistake not to check their application forms first, though, because the first guy who came in was completely unsuitable. He had loads of qualifications and he'd been working in banking for ages, but he'd never done any gardening in his life. He told me he didn't even own any plants. He'd just become fed up with banking and wanted to switch career. There was no way I could offer him the job, though.

C Aisha

I'd been interviewing people all afternoon so I went to get a coffee before my last interview. I'd just stepped away from the machine when a woman bumped into me and the coffee went flying. Luckily, it wasn't too hot because I was covered in it. The woman apologised, but I was so upset that I ignored her and rushed off to clean myself up. By the time I'd finished, I had to start the interview. But guess what? The candidate was the woman who'd spilt my coffee just moments earlier. She could hardly look at me during the interview.

D Patrick

As global human resources manager, I interview people in different locations around the world. On one occasion, I'd organised an interview with someone in Singapore, which I was going to do in a video call. I'd already sent them an invite and I just had to start the call. The thing is that I'd just had a meeting with colleagues and we'd been playing with the animated backgrounds. When I started the video call for the interview, the same animated background appeared. It was like a 1970s disco with flashing lights and I couldn't work out how to turn it off. The candidate seemed to think it was pretty funny, but I was totally embarrassed.

E Ruby

As the HR officer in a publishing company, I'd been asked to find a junior editor. It's a well-known publishing company and it was a good chance for someone to advance their career. The first woman I interviewed had been working for another publisher according to her CV, which I was optimistic about. At first she came across well, and I was starting to think she was the right person for the job. But when I asked about her role with the other publisher, she looked uncomfortable. By the time I'd finished asking my questions, it was clear that she hadn't worked there at all.

4 Read the article again. Are the statements True (T) or False (F)?

- 1 Anna had decided to use positive interview questions on this occasion. **T / F**
- 2 Anna was satisfied with the results of her new interview technique. **T / F**
- 3 Naomi thinks it would have been better to check the candidates' application forms she had been given. **T / F**
- 4 Naomi spoke to a candidate who wanted to advance his career in banking. **T / F**
- 5 Aisha had gone for a coffee before spending the afternoon interviewing people. **T / F**
- 6 Aisha had time to clean herself before the interview started. **T / F**
- 7 Patrick was working in Singapore when he had to do the interview. **T / F**
- 8 Patrick was unable to remove the animated background from the video call. **T / F**
- 9 Ruby thought that the junior editor role could help someone develop their career. **T / F**
- 10 Ruby remained optimistic during the whole interview. **T / F**

/10

WRITING

5 Complete the sentences with the words in the box.

aim conclude increase recommended
seems

- 1 It is _____ that more green spaces are made available to the town's residents.
- 2 To _____, we need to take a range of factors into account.
- 3 It _____ that there are fewer opportunities for young people these days.
- 4 The _____ of this report is to highlight the problems faced by the elderly.
- 5 There has been a slight _____ in the number of people using public transport.

/5

6 Write a report on how job opportunities have changed in your country in the last fifty years.

Write 140–190 words.

/15

Total: /50

Part C • Speaking

SPEAKING

1 Make questions and ask your partner.

- 1 Have / ever / had to / change / holiday plans / at the last minute?
- 2 When / last time / made a video call?
- 3 Have / ever / had / a bad experience / working in a team?
- 4 Would / like / to reinvent / in future?
- 5 Do / think / it's important / keep developing / your skills?

/5

2 Answer your partner's questions.

/5

3 Describe the picture to your partner. What are the people doing together?



/10

Total: /20