

## Part A • Grammar, Vocabulary and How to ...

### GRAMMAR

#### 1 Complete the sentences with the past perfect simple or past perfect continuous form of the verbs in brackets.

- He \_\_\_\_\_ (clean) the whole house before I got home.
- I told them to turn the TV off because they \_\_\_\_\_ (watch) it all day.
- We had to stay at work late because we \_\_\_\_\_ (not complete) the report.
- She was exhausted because she \_\_\_\_\_ (drive) since nine o'clock in the morning.
- I was disappointed that he \_\_\_\_\_ (invite) Sven to dinner and not me.
- Petra didn't come skiing with us because she \_\_\_\_\_ (always, hate) the snow.
- We \_\_\_\_\_ (walk) for about 30 minutes when Juan suggested taking a break.

/7

#### 2 Choose the correct words to complete the sentences.

- We were thinking **to eat out / of eating out**, but we decided to eat at home instead.
- She was hoping **to finish / on finishing** her degree this year, but she didn't pass all her exams.
- They were planning **have / on having** a birthday party for Kai, but he's going away.
- I was meant **to help / of helping** Cristobal this morning, but I had to do something else.
- We were considering **to buy / buying** a flat, but we couldn't afford it.
- Where were you last night? You were supposed **to meet / meeting** me.
- They were going **to send / sending** me tickets for the show, but there weren't any left.

/7

#### 3 Choose the correct option (a, b or c).

- We went to an exhibition at the Natural History Museum, \_\_\_\_\_ was very interesting.  
a who                      b where                      c which
- I've been watching a series by Adam Curtis, \_\_\_\_\_ documentaries I've always enjoyed.  
a who                      b whose                      c who's
- Let's meet in a couple of weeks, \_\_\_\_\_ we've both got more free time.  
a when                      b which                      c who

- They introduced me to Jack Friel, \_\_\_\_\_ one of my favourite artists.  
a which                      b who's                      c whose
- We went for lunch at the Fat Goose restaurant, \_\_\_\_\_ we had a wonderful meal.  
a who                      b which                      c where
- They offered me the role of marketing manager, \_\_\_\_\_ I hadn't expected.  
a which                      b who                      c what

/6

### VOCABULARY

#### 4 Choose the correct words to complete the sentences.

- They were so hungry that they ate all the food **in no time / by the time**.
- She hadn't played the piano **for a while / just moments earlier**, so she'd almost forgotten how to do it.
- By the time / For ages** the train arrived, we'd been waiting for hours.
- It's a shame they started arguing because **in no time / up to that point** we'd been enjoying ourselves.
- We'd lived there **for ages / by the time**, so it felt strange to be moving house.
- Malcolm Greenford scored the winning goal although he'd joined the game **just moments earlier / in no time**.

/6

#### 5 Complete the sentences with words related to work and careers.

- Having done the same job for three years, I now feel it's time to **a** \_\_\_\_\_ **e** my career.
- My sister-in-law is a lawyer, but she's doing a course so she can **r** \_\_\_\_\_ **n** to be a teacher.
- Yvonne Bajela is a young **e** \_\_\_\_\_ **r** who started a successful company.
- He's taken a **p** \_\_\_\_\_ **t** - **t** \_\_\_\_\_ **e** job in an electrical store. He has to work 15 hours a week.
- He decided to **s** \_\_\_\_\_ **h** career because he wasn't happy working as librarian.
- If you could **r** \_\_\_\_\_ **t** yourself and do something different, what would you do?
- A lot of people don't know what job they want to do when they **s** \_\_\_\_\_ **t** **o** \_\_\_\_\_ in their career.

/7

6 Complete the sentences with the words and phrases in the box.

agriculture   banking   construction   consultancy  
publishing   research   social work

- 1 I work for a management \_\_\_\_\_ which gives advice to other businesses.
- 2 She wanted to do \_\_\_\_\_ in order to give practical help to families with difficulties.
- 3 He studied \_\_\_\_\_ at college so that he could work on a farm.
- 4 Teri always wanted to edit novels so it's great that she got a job in \_\_\_\_\_.
- 5 You should work in \_\_\_\_\_ because you love studying things and finding out new information.
- 6 I worked in \_\_\_\_\_ for years, but building houses is hard work and I'm too old for that now.
- 7 She knows how to manage her money because she works in \_\_\_\_\_.

/7

## HOW TO ...

7 Complete the conversations with the words and phrases in the box.

echo   frozen   host   link   on mute   seems  
work   working   worth   wrong

1

A: There <sup>1</sup> \_\_\_\_\_ to be a problem with my microphone.

B: It's because you've got it <sup>2</sup> \_\_\_\_\_. You need to click that icon to turn it on.

2

A: The video seems to be <sup>3</sup> \_\_\_\_\_. I can't see anyone moving.

B: It might be <sup>4</sup> \_\_\_\_\_ starting the call again. It'll probably be OK then.

3

A: They sent me a <sup>5</sup> \_\_\_\_\_ for the meeting, but it isn't working. Shall I close the browser and try again?

B: Yes. That might <sup>6</sup> \_\_\_\_\_ because sometimes you need to clear the browser history.

4

A: I can't get the camera <sup>7</sup> \_\_\_\_\_ and I should be in the meeting now.

B: Why don't you send a message to the <sup>8</sup> \_\_\_\_\_ so they know what's happening?

5

A: There's something <sup>9</sup> \_\_\_\_\_ with the sound on this call.

B: Yes, we've got an <sup>10</sup> \_\_\_\_\_ so the sounds are repeated.

/10

Total: /50

Part B • Listening, Reading and Writing

LISTENING

1 [Audio UT5.01] Listen to an interview with someone who works in social work. Tick the topics which are mentioned.

- 1 Why personal happiness is important to Jason \_\_\_\_
- 2 Jason's financial problems after university \_\_\_\_
- 3 A lack of career opportunities in banking \_\_\_\_
- 4 What Jason had studied at university \_\_\_\_
- 5 The types of cases Jason works with \_\_\_\_
- 6 The amount of work a social worker has \_\_\_\_
- 7 Why Jason hopes to change career \_\_\_\_

/7

2 [Audio UT5.01] Listen again. Are the statements True (T) or False (F)?

- 1 Jason believes social work can help people improve their lives. T / F
- 2 Jason wanted to be a banker when he was at university. T / F
- 3 Jason was quickly promoted to a more senior role in the bank. T / F
- 4 Jason's university degree was not a suitable qualification for social work. T / F
- 5 Jason took a full-time social work course before becoming a social worker. T / F
- 6 Jason says a social worker is normally the only person working on a case. T / F
- 7 Jason thinks social workers should be good at writing down and storing information. T / F
- 8 Jason has recently decided to become an entrepreneur. T / F

/8

READING

3 Read the article about interviews that went wrong. Match the statements (1–5) with the people in the article (A–E).

- 1 I experienced some technical problems during an interview. \_\_\_\_
- 2 I received an unrealistic proposal during an interview. \_\_\_\_
- 3 I was shocked when a candidate who was unwell came for an interview. \_\_\_\_
- 4 I interviewed someone with too much trust in a family connection. \_\_\_\_
- 5 I was surprised when a candidate came to an interview with a family member. \_\_\_\_

/5

When interviews go wrong ...

Five managers tell us about interviews that didn't go quite as they'd expected.

A Anil

I'd been interviewing for a job in accounts and I was rather disappointed with the candidates I'd spoken to. Hardly any of them had the right qualifications or experience and I was getting a bit desperate. However, I was optimistic about our last candidate because he'd been working in accountancy for years. As he entered the room, a middle-aged woman walked in after him. She stood there for a few moments before announcing that she was his mother, which was quite a shock. She said she wanted to make sure he asked the right questions during the interview. It wasn't the best way to make an impression on your interviewer!

B Glenda

I was responsible for recruitment in a medical centre and we'd been hiring staff to work in the reception. Although receptionists weren't expected to have any knowledge of medicine, they did need to know how to limit the spread of infections in the medical centre. That's why I couldn't believe it when one of my interview candidates came in with a terrible cold. She looked awful, with a runny nose and a nasty cough. The worst thing was that when the interview had finished, she was going to shake my hand. I think she'd forgotten that just moments earlier she'd sneezed into it!

C Luca

We'd been looking for someone young and enthusiastic to join our team at the newspaper. We'd been interviewing one guy for a while and we'd asked him all our questions. Up to that point, it had been going well and he could see we were interested in hiring him. We asked him if he had any questions and his face suddenly became serious. He noted something down on a piece of paper and pushed it across the table. He said he was expecting to earn the amount written on the paper. This guy was just starting out in his career and he was making ridiculous demands before he'd even got the job!

D Marcie

I'm in charge of hiring the workers at a construction company. We'd been looking for a decent plumber for ages and I'd mentioned to my boss that I couldn't find one. The next day, I got a call from the boss and he wanted me to interview his son. Of course, I couldn't say no! During the interview, I asked the usual questions, but it was clear the boy hadn't done any plumbing in his life. In fact, he didn't even pretend to know about it. He was just expecting to get the job because it was his father's company. It wasn't easy, but I told his father I couldn't hire him.

E Darren

My company has got offices all over the world so I use video conferencing for some of my interviews. I'd organised an interview with a woman in Mexico and, because of the time difference, she had to get up in the middle of the night. I'd made sure to send her an invite and by the time I'd connected, she was already waiting online. That was when I realised my camera wasn't working. I tried restarting the computer because that works sometimes, but nothing happened. I had to put off the interview and apologise for waking her up for nothing.

**4 Read the article again. Are the statements True (T) or False (F)?**

- 1 Anil was concerned about the quality of the candidates he had interviewed. **T / F**
- 2 Anil had positive feelings after he had met his final candidate. **T / F**
- 3 Glenda expects all the medical centre's employees to be knowledgeable about medicine. **T / F**
- 4 Glenda felt uncomfortable about having physical contact with a job candidate. **T / F**
- 5 Luca had been pleased with the way the candidate had answered his questions. **T / F**
- 6 Luca had made a job offer which was rejected by the candidate. **T / F**
- 7 Marcie had just begun looking for a plumber when her boss spoke to her. **T / F**
- 8 Marcie found that her candidate had had little previous experience of plumbing. **T / F**
- 9 Darren had forgotten to invite the candidate to take part in a video conference. **T / F**
- 10 Darren started having problems after the woman had connected to the call. **T / F**

/10

**WRITING**

**5 Complete the sentences with the words in the box.**

**aim   appears   conclude   increase   shown**

- 1 There has been a large \_\_\_\_\_ in oil prices in recent months.
- 2 Research has \_\_\_\_\_ that adults need to sleep for around eight hours a night.
- 3 The \_\_\_\_\_ of this report is to discuss changes in our eating habits.
- 4 To \_\_\_\_\_, the elderly should be given more opportunities to stay mentally active.
- 5 It \_\_\_\_\_ that we are working fewer hours than in the past.

/5

**6 Write a report on how job opportunities have changed in your country in the last fifty years.**

**Write 140–190 words.**

/15

**Total: /50**

Part C • Speaking

**SPEAKING**

**1 Make questions and ask your partner.**

- 1 When / the last time / had to / change / plans?
- 2 Have / ever / had / a problem / with a video call?
- 3 Would / prefer / work / from home / or / in an office?
- 4 Have / ever / had / a part-time job?
- 5 What / want / to be / when / were / child?

/5

**2 Answer your partner's questions.**

/5

**3 Describe the picture to your partner. What are the people doing together?**



/10

**Total:** /20